

No. 4/272/JDT/2013-2014/ 54
U.T Administration of Daman & Diu,
Directorate of Tourism,
Daman.

Dated:- 20 /05/2013.

E-TENDER NOTICE

On behalf of the President of India, the Joint Director of Tourism, Daman hereby invites E-Tenders for the below mentioned works through on-line on <https://www.nprocure.com> from the eligible agencies. The Tender notice is also available on www.daman.nic.in

1)	Name of work	:	Cleaning of Jampore Beach, Moti Daman, and Devka Beach, Nani Daman area, near environ, roads and accesses through the beach by removal of organic and inorganic wastes, all foreign materials including transportation, storing, disposal and maintain cleanliness on the beach through out the day.
2	Earnest Money Deposit	:	Rs.50,000/- (Rupees Fifty Thousand only)
3	Important dates		
	Last date and time for download of tender form	:	17/06/2013 up to 15.00 hrs
	Date And Time for closing of bid (i.e. last date of submission of bid online)	:	17/06/2013 up to 16.00 hrs
	Date and Time for submission of hard copy of the bid	:	18/06/2013 upto 15.00 hrs
	Technical Bid opening date if possible	:	18 /06/2013 at 16.00 hrs
	Financial Bid opening date if possible	:	20/06/2013 at 11.00 hrs

The tender documents & other details will be available on <https://www.nprocure.com> up to 17/06/013. Tender notice can also be seen at web site www.daman.nic.in

Submission of tender fees in the form of DD, EMD in the form of FDR and other supporting documents i.e. copy of valid license from competent authority, copy of VAT/ST registration and copy of PAN/TAN of Income tax etc, and terms and conditions duly signed in hard copy to the undersigned by RPAD/Speed Post/by hand on or before 18/06/2013 up to 15.00 Hrs. However tender inviting authority shall not be responsible for any postal delay. The tenders received without EMD, Tender fees in the form of DD and other required document shall be summarily rejected.

The Department reserves the right to reject any or all tenders without assigning any reason and selection shall be at the absolute discretion of the Department and Departments decision in this respect shall be final and binding

In case bidder needs any clarification or if training required for participating in online tender: they can contact the following office. (n) code solution – A division of GNFC Ltd, 403m, GNFC Info. Tower, Bodokdev, Ahmedabad – 380 054, Gujarat. Email – npower@ncode.in, web site : www.nprocure.com

(K. S. Chandrasekhar)
Joint Director of Tourism,
Daman

Terms and Conditions for the work of Cleaning of Jampore Beach, Moti Daman and Devka Beach. Nani Daman, area near environ, roads and accesses through the beach by removal of organic and inorganic wastes, all foreign materials including transportation, storing, disposal and maintain cleanliness on the beach through out the day

1. The Bidders shall be responsible for all the costs associated with the preparation of their proposal and their participation in the bidding and subsequent selection process. The Director of Tourism, Daman & Diu will not be responsible or in any way liable for such costs, regardless of the conduct or out come of the selection Process.
2. The bidder should quote his rates in lump sum (Price bid) for the work of cleaning of beach Areas by removal of organic and inorganic wastes including all foreign materials including Transportation, Disposal and Maintaining the Cleanliness of the beach through out the day including parking areas and approach roads leading to the beaches and surrounding environ.
3. The Bidders shall submit supporting calculations for the quoted amount. The calculation shall be self – explanatory. The supporting calculations shall be duly filled and signed in Annexure - 3.
4. The bidders prices shall include all the relevant taxes and duties and cost towards all expenditure and overheads including profits on manpower, establishment, providing stationary, transport, stay, local conveyance, and all other infrastructure including mobilization and demobilization of work force and facilities required to complete the assignment successfully including disposal of the waste to the dumping area. The bidder shall comply all the laws specially labour laws.
5. The Bidders shall visit and examine the site and obtain for themselves, at their responsibility, all the information and data that may be necessary for preparing their proposal.
6. The successful bidder shall collect and dispose all types of wastes including litter, plastic bags/ bottles, organic and inorganic wastes as per the scope of work besides garbage generated by shacks including sand dunes/vegetation area, and access to the beaches (about 50 mtrs. from the bench /vegetation area). The site for disposal shall be arranged by the bidder, and the bidder must give the details of his plan to dispose off the garbage in a scientific and proper manner. The Contractor has to abide by the plan given by him very strictly and no deviation whatsoever will be allowed. Such plan must accompany the tender documents at the time of submission of this tender document. Tender documents without such plan would be rejected even if they fulfill all other conditions. The site (said beach stretch) should be made available for inspection to the Officials of the Department of Tourism every day.
7. The bidders shall also be responsible for the
 - i) Maintenance of the beaches as required by the Director of Tourism.
 - ii) The entire responsibility of collection, dumping/disposal lies with the bidder/contractor. The bidder has to make arrangements for disposal of garbage and provide disposal/dumping site certificate along with the tender as per Annexure – 5. The bidder/contractor should collect the organic/inorganic waste displaced from the beaches to the nearby surrounding areas also.
 - iii) The contractor shall deploy minimum 4 labourers for two kilometer stretch of the beach, comprising minimum 50% of the labourer originally from the local villages with all necessary required equipments in order to collect and dispose of organic/inorganic waste. The contractor shall/provide/arrange uniforms to their labourers at their own

- cost. The uniform should be same as the dress code given to the labourers of the Department of Tourism, Daman, if any.
- iv) All the labourers deployed on the beaches shall be present minimum 8 hours and the agencies should submit their schedule of timing in advance to this department.
 - v) The Contractor shall also arrange for the labour, uniform, gloves, boots, brooms, dustbins (as per standard design), temporary rest rooms and toilet facilities for the labourers, arrangement of vehicle for disposal of wastes, disposal site, etc. for successful completion of the work.
 - vi) No labourers below the age of Eighteen years shall be employed on the work.
 - Vii) The contractor shall transport and disposed of the collected garbage on each day, as required under the environment protection laws.
- 8) The bidder shall deposit Rs. 50,000/- as Earnest Money Deposit for the identified beaches in the form of FDR/DD in favour of Joint Director of Tourism, Daman payable at Daman.
- 9) The successful bidder whose tenders may be accepted (hereafter called the Contractors) shall furnish Security deposit of Rs.3,00,000/- (Rupees Three Lakhs only). If the successful bidder fails to give the said Security deposit within seven days from the proposed date of allotment, the rest in line shall be considered for allotment.
- 10) The successful bidder shall submit monthly running bill to the Department of Tourism, Paryatan Bhawan, Near Bus Stand, Nani Daman for settlement. The bill shall be cleared for payment only after due certification by the Committee formed for this purpose consisting of Dy./Joint Director Tourism & Information Assistant respectively. Day to day progress of cleaning of beaches will be carried out by the Committee formed by the Department of Tourism either collectively or individually and in case of any lapse reported, then the Department of Tourism shall deduct an amount which is equivalent to the amount involved in the each working day with an additional penalty of Rs.1000/- per day. Every time a lapse is observed, a written notice should be issued to the contractor. If any contractor gets three such notices in a single month, then the contract would be terminated without giving any further notice to the contractor and the entire Bank Guarantee given would stand forfeited.
- 11) The successful bidder shall enter into an agreement with the Department of Tourism upon receipt of acceptance of work order.
- 12) Terms and conditions, payment terms and mode of payment, price bid documents, letter of acceptance and the agreement shall form the contract document.
- 13) The Bidder shall ensure that the Proposal is complete in all respects and conforms to all requirements indicated in the bid documents.
- i) It would be deemed that by submitting the proposal, Bidder has:
 - ii) Made a complete and careful examination of the Bid documents.
 - iii) The bid conforms to all the requirement of the Department of Tourism, Administration of Daman & Diu.
 - iii) Dumping sites are arranged without any disputes and complaints referring to Department of Tourism.
- 14) Every stretch of the identified beach for cleaning shall be demarcated by the Department of Tourism and the successful bidder shall erect two numbers of Mild Steel

board of approved design with necessary instructions as directed by Director of Tourism, at the demarcated area at the bidder's own cost.

- 15) The proposal should have no over writing except as necessary to correct errors made by the Bidder themselves, in which case such correction must be initialed by the person signing the proposal.
- 16) The Authorized representative of the bidder shall initial each page. The persons signing the proposal shall initial all the alteration, omissions and additions.
- 17) The Bidders shall also seal the envelopes containing the proposals.
- 18) The Period of contract will be two years, which can be extended for further two years on same rate, terms and conditions based on performance of bidder during two years
- 19) The Financial proposal should be unconditional and any conditionality attached with the proposal may result in the rejection of the proposal.
- 20) The envelop shall clearly be super scribed as proposal for the work of cleaning of beach areas, parking areas nearby environ, roads and accesses through the beach by removal of organic and inorganic wastes, all foreign materials including transportation, disposal and maintain cleanliness on the beaches throughout the day.
- 21) If the envelop is not sealed and marked as instructed above, Director of Tourism assumes no responsibility for the misplacement of premature opening of the contents of the proposal submitted.
- 22) The prospective bidders may seek their clarification, if any, on the bid in writing to the Director of Tourism, UT Administration of Daman & Diu. Only clarifications submitted in writing will be answered / responded by the Director, Department of Tourism, Administration of Daman & Diu.
- 23) The last date for seeking clarification is 14/06/2013 upto 1.00 P.M
- 24) No tender shall be allowed to be modified after the submission.
- 25) The tender and all the correspondence and documents related to the tender exchanged by the bidder and Director, Department of Tourism, shall be necessarily written in English Language.
- 26) The prices shall be quoted in terms of Indian Rupees only.
- 27) The total price quoted by consultant covers all the Bidders obligations mentioned in or to be reasonably inferred from the bid documents in respect of work of cleaning the beach area by removal of organic and inorganic wastes including all foreign materials and maintaining of the beach including transportation and disposal of wastes.
- 28) Tender shall remain valid for a period of 90 (ninety) days after the last date of submission of tender. IN exceptional case Director of Tourism, UT Administration of Daman & Diu may request other Bidder to extend a period of validity for a specified additional period and the contract shall be valid for a period of twelve months only.

- 29) Any comments which the bidder desires to make shall not be placed in the annexed document but shall take form of a separate statement which should be as brief as possible and give reference to page, clause or item number of the annexed documents.
- 30) The information submitted shall be specified and strictly as per the formats and no additional information need to be placed which is not asked in the formats.
- 31) The Director of Tourism reserves the right to accept or reject any bid or to annual bidder process and reject all tenders at any time prior to the award of contract without incurring any financial liability to the affected bidders and any obligation to inform the affected bidders.
- 32) IF at any time, it has bring to notice of the Tourism Department, that the successful bidder is not providing man power or equipments at these beaches as per the work Order / Agreement the bidder shall be liable to impose penalty as deemed fit by the Tourism Department.
33. If at any time it is notice by the Tourism Department that the bidder has violated any of the Terms and Conditions, the Tourism Department shall be at the liberty to terminate the Contract, without prejudice to any action as per Law.
34. The Tender fee is Rs.500/-
35. The financial Bid should be submitted online only on www.nprocure.com

ANNEXURE – 1

FINANCIAL BID

Name of Work	:	Cleaning of Jampore Beach, Moti Daman area near environ, roads and accesses through the beach by removal of organic and inorganic wastes, all foreign materials including transportation, storing, disposal and maintain cleanliness on the beach through out the day. Devka Beach area near environ, roads and accesses through the beach by removal of organic and inorganic wastes, all foreign materials including transportation, storing, disposal and maintain cleanliness on the beach through out the day.
Beach Name	:	Jampore Beach, Moti Daman Devka Beach, Nani Daman

The bidder shall quote consolidated rate for cleaning of both beaches.

Sr. No.	Description	Rate per month in figures	Rate per month in words
1	Cleaning the beach areas, parking areas, nearby by environ, roads and accesses through the beach by removal of organic and inorganic wastes, all foreign materials including transportation, disposal and maintain cleanliness on the beaches throughout the day		

The quoted amount shall be inclusive of all costs (including all taxes and expenditure on men, machinery, transportation, dumping, erecting of sign boards, dustbins etc.)

Daman
Date:

Signature of the Authorized Signatory
with Name & Designation

ANNEXURE – 2

TECHNICAL BID

Name of Work	:	Cleaning of Jampore Beach, Moti Daman and Devka Beach, Nani Daman area near environ, roads and accesses through the beach by removal of organic and inorganic wastes, all foreign materials including transportation, storing, disposal and maintain cleanliness on the beach through out the day.
Beach Name	:	Jampore Beach, Moti Daman Devka Beach, Nani Daman

The bidder shall submit the following documents & quote consolidated rate for cleaning of both beaches.

Sr. No.	Description of Technical eligibility Criteria	Documents to be submitted
1	EMD	EMD for prescribed amount
2	Experience in employing in beach cleaning	1) Experience certificate 2) ESIC payment challan 3) Income Tax Clearance certificate / Financial Turn over 4) Detailed dumping plan & Dumping site certificate .

Daman
Date:

Signature of the Authorized Signatory
with Name & Designation

ANNEXURE – 3

Letter of Transmittal

To,
The Director of Tourism
Department of Tourism
UT Administration of Daman & Diu,
Paryatan Bhawan, Nani Daman

Dear Sir,

Having examined the Price Bid including scope of work, I/we submit all the necessary information and relevant documents and also give undertaking as follows:

- a) The beach/ beaches is/ are inspected by me.
- b) I/we know all the conditions of the work
- c) All the materials, labour, transportation, and disposal shall be arranged by me.
- d) I have to deposit Security Amount as per Clause 2.9 of the Instructions
- e) I also submit Income tax Clearance certificate along with the price Bid

Enclosed herewith please find Demand Draft No. _____ dated _____ drawn on Bank _____ in favour of Director of Tourism, UT Administration of Daman & Diu for _____ payable at Daman, Daman towards EMD

I / we understand that Director of Tourism reserves the right to reject any Application without assigning any reasons thereof.

Daman
Date:

Signature of the Authorized Signatory
with Name & Designation

ANNEXURE - 4

COST BREAKUP

Cost break up shall consists of

- a) Charges towards labourers and supervisors
- b) Charges towards brooms, baskets, garbage sewers, pickers etc.
- c) Uniform Charges
- d) Charges towards dustbins and boards
- e) Charges towards transportation and dumping
- f) Contractor’s profit

Charges for one month

Sr. No.	Description	Rate	Amount

Daman
Date:

Signature of the Authorized Signatory
with Name & Designation

ANNEXURE - 5

DATA SHEET

Sr. No.	Description	Remarks
1	Beach ID No.	
2	Name of Beach	
3	Length of Beach in Km	
4	Total Quantity of Garbage	
	a) Organic wastes	
	b) Inorganic waste (plastic etc)	
5	Number of Labours	
6	Number of Supervisors	
7	Number of Hours of working	
8	Number of dustbins	
9	Location of dustbins	
10	No & Type of vehicle for transportation	
11	Dumping location	
12	Distance of dumping location from beach	
13	Contract person and Phone Number (Land line and Mobile)	
14	Additional information if any	

Daman
Date:

Signature of the Authorized Signatory
with Name & Designation

ANNEXURE - 6

DISPOSAL / DUMPING SITE CERTIFICATE

To,
The Director
Department of Tourism
Paryatan Bhawan,
Nani Daman

Sub: Disposal of Garbage cleared from beach sites
Ref: Clause 7 (ii) of the Terms and Condition

Sir,

I am to state that a price bid has been submitted by me for clearing the beach areas including collection, transportation, disposal and maintenance of the cleanliness of beach.

In this connection, I have tied up / made arrangements with _____ or I undertake to dispose the collected garbage scientifically on my own without causing any nuisance or inconvenience to public in the process of transportation and disposal. I am also enclosing a complete plan of garbage collection, segregate and scientific disposal of garbage collected along with.

Yours faithfully,

Daman
Date:

Signature of the Authorized Signatory
with Name & Designation

